



**CALL FOR APPLICATIONS FOR THE
"NATIONAL HIGHER EDUCATION SCHOLARSHIP" (NEMZETI
FELSŐOKTATÁSI ÖSZTÖNDÍJ)
FOR ACADEMIC YEAR 2024/2025**

Special Provisions for the Faculty of Economics

For the academic year 2024/2025, the minister responsible for education shall award a National Higher Education Scholarship to students to reward previous outstanding academic and professional performance and to support further achievements. The scholarship is awarded on the basis of a competitive application.

The regulations governing the granting of the National Higher Education Scholarship are regulated in Act CCIV of 2011 on higher education [Nftv.] and Government Decree No. 51/2007. (III.26.) on the benefits given to and certain fees payable by students in higher education (from here on, "Government Decree").

At the Faculty of Economics, the following students are eligible to apply for the scholarship: state-financed and self-financed full-time students who have been registered for at least two semesters and have earned minimum 55 credits during their current or previous studies, and their home faculty is the GTK.

According to Section 114/D Part (1) Point c) of Nftv, the National Higher Education Scholarship shall be awarded for a full academic year, i.e. for **10 months**, and **the monthly amount of the scholarship is HUF 40.000.**

Based on Section 10 (3) of the Government Decree, the scholarship awarded for the academic year 2024/2025 can only be disbursed in the academic year 2024/2025. In case a student's student status is terminated or interrupted during this period, the disbursement of the National Higher Educational Scholarship is discontinued.

This document contains those special provisions, which apply to GTK as the home faculty, beyond and not reiterating the general application requirements described in the Academic Regulations for Students (Eötvös Loránd University Organisational and Operational Regulations – Volume 2, in Hungarian: Szervezeti és Működési Szabályzat Hallgatói Követelményrendszer, and for short: HKR). The document will also refrain from repeating the general requirements detailed in ELTE's call for applications.

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The maximum number of students the Faculty of Economics (GTK) can nominate for the award is **34** (25 bachelor's and 9 master's students).

The earliest date when the application can be submitted is **3 June 2024 (8:00)**.

The deadline for submitting the applications is: **4 July 2024 (8:00)**.

The applications must be submitted using the mandatory application form together with all the required attachments via Neptun. Go to Administration/Requests and choose the request called **"Nemzeti felsőoktatási ösztöndíj - 2024/25" / "National Higher Education Scholarship - 2024/25"**.

The application must be submitted as a complete package. **The Faculty of Economics does not permit late or supplementary submissions.**

Applicants will be informed on the decision concerning the outcome of their application and the scores they achieved by the Student Affairs and Registrar's Office via Neptun.

Applicants may express their reservations concerning the decision via Inform (inform.gtk.elte.hu) within three working days of receiving the decision. Log in with your IIG, change the language, if necessary, go to Contact, then Enquiries, and choose the relevant subject [*National Higher Education Scholarship, MNB Scholarship*]. Beyond this, students also have the right to appeal against the decision. The details of the appeals procedure (including the process and the deadline) will be communicated in the decision sent to the applicants.

It is the applicants' duty to obtain all the required documents.

If the application is not submitted using the mandatory application form, is incomplete or incorrect, the application will be rejected. If an activity or accomplishment is not documented at all, or is not documented according to the requirements, no scores will be awarded for it. If the information is untruthful, the application may be rejected.

Further information on the application can be requested from the Faculty Student Union (GTK HÖK) via Inform (inform.gtk.elte.hu). Log in with your IIG, change the language, if necessary, go to Contact, then Enquiries, and choose the relevant subject [*National Higher Education Scholarship, MNB Scholarship*].

EVALUATION CRITERIA FOR THE NATIONAL HIGHER EDUCATION SCHOLARSHIP AT ELTE GTK

FUNDAMENTAL RULES OF THE SCORING SYSTEM:

The Faculty of Economics will nominate only those students for the scholarship who score points not only in Category I but also in Category II and/or Category III. The scholarship is not available to those who only score points for accomplishments in Category I (academic achievements and language proficiency exams).

GTK only nominates students for the scholarship who have completed all the courses they registered for in the Spring Semester of AY 2023/2024 by 30 June 2024. Scores can only be obtained for officially documented course completion. Every certificate/document must be attached to the application in a separate file. No late or supplementary submissions will be accepted. No scores will be awarded for activities for which credits are given during one's programme or for activities for which the student has been contractually remunerated. Each element of the application must be substantiated by separate certified (officially signed and stamped) documents. No scores will be awarded for uncertified documents. Electronic forms of the supporting documents must be attached to the application in Neptun. GTK reserves the right to verify the authenticity of the documents in a manner it deems appropriate. GTK also reserves the right to confirm the authenticity of the documents by requesting the presentation of the originals or by other means.

The maximum score in each of the categories cannot be exceeded even if the sum of the subcategory scores exceeds the total maximum category score.

During the evaluation of the applications, scores will be awarded for accomplishments in the time frame between 1 July 2023 and 30 June 2024.

Every activity/achievement can only be evaluated in one category, i.e. it can only be awarded points once. If the same activity/achievement is incorrectly entered in more than one category, it will only be considered once in the category of the assessor's choice. GTK is not under the obligation to consider the highest score. During the evaluation phase, GTK reserves the right, but does not undertake the obligation, to reclassify an activity incorrectly categorised in the application to a category that is considered more appropriate, and to award a score there. GTK may also decide to disregard any incorrectly categorised items without awarding a score.

RANKING THE CANDIDATES:

Candidates will be ranked in descending order according to their scores, separately on the different study levels. If, at the top of the ranking list, there is tie and this would result in the number of eligible GTK candidates exceeding the number of nominations for the National Higher Education Scholarship available to the faculty, the following procedure shall be followed

until the tie is resolved and the number of eligible students at the top of the ranking list is equal to or smaller than the number of candidates GTK can nominate for the scholarship.

If the total score of several candidates is equal, they will be ranked according to their scores in Category I (Academic Performance). If, after this step, the scores of some candidates remains equal, ranking will be based on the candidates' scores in Category II (Professional Achievements). Should the scores still be equal after this step and should this result in the number of potential GTK nominees to be higher than the number of National Higher Education Scholarships available to the faculty, the ranking of the candidates affected by the tie will be decided by the Faculty Scholarship Committee based on the examination of the individual candidates' documents and their underlying performance. In such cases, instead of the fixed scores normally awarded for the achievements supported by the submitted documents, points may be awarded on a case-by-case basis, taking into account the individual accomplishments of the applicants. The Faculty Scholarship Committee may also decide to invite the candidates to an in-person interview.

If the number of applicants at the top of the ranking list cannot reasonably be reduced to a number not exceeding the number of candidates GTK may nominate for the scholarship on a particular study level, GTK reserves the right to submit fewer nominations for the National Higher Education Scholarship than the number of potential GTK nominees, or to reallocate the remaining untaken scholarship place(s) to the applicants of the other study level, thereby fully exhausting the number of scholarship nominations available to the Faculty.

ACTIVITIES WHICH CAN BE CONSIDERED FOR THE NATIONAL HIGHER EDUCATION SCHOLARSHIP AND THEIR SCORES AT ELTE GTK

I. ACADEMIC PERFORMANCE

MAXIMUM 40 POINTS

A) BASED ON THE APPLICANT'S WEIGHTED AVERAGE:

MAXIMUM 30 POINTS

Weighted average (the arithmetic mean of the weighted averages of the last two semesters (i.e. of the last two semesters of the academic year in progress at the time of the call for applications, as specified in the Neptun application form). Credits obtained through credit transfer do not count when calculating the weighted average.

4.90 - 5.00	30 points
4.80 - 4.89	28 points
4.70 - 4.79	26 points
4.60 - 4.69	24 points
4.50 - 4.59	22 points
4.40 - 4.49	20 points
4.30 - 4.39	19 points

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4.20 - 4.29	18 points
4.10 - 4.19	17 points
4.00 - 4.09	16 points
below 4.0	0 points

The scholarship can be awarded with a minimum weighted average (calculated as shown above) of 4.00. Applicants with a weighted average below the specified threshold will not be nominated for the scholarship however high their score may be.

The average of the spring semester of AY 2023/2024 will be calculated based on the exams completed by 30 June 2024. Applicants acknowledge that the spring semester of AY 2023/2024 will be concluded and the gradebook locked during the evaluation stage of the application period.

Applicants who started their studies at the Faculty of Economics in the spring semester of AY 2023/2024

1. after being admitted to one of the master's programmes offered by GTK through applying to the Faculty to start their studies in February 2024 (keresztféléves képzés = February intake) or
2. by establishing their student status after transferring from programmes offered by other higher education institutions

must enter their grades of the autumn semester of AY 2023/2024 in the mandatory application form and submit a certified copy of their Transcript of Records to substantiate the weighted average of the given semester. Transfer students must also submit a certified document to prove the number of credits obtained on their previous programme. Those students who are in their first semester at the Faculty of Economics at the time of their application, must have earned a minimum of 25 credits at the GTK to be eligible for the scholarship.

B) LANGUAGE PROFICIENCY EXAMS: MAXIMUM 10 POINTS

Points can only be awarded for the second or further language proficiency exams of minimum B2 "complex" level. ("Complex" exams measure the candidate's proficiency in minimum four different areas, including reading, writing, listening, and speaking). Only one score can be awarded per language and the highest level (minimum B2) exam will be considered. If an applicant has no "B2 complex" language proficiency exam but has a higher-level proficiency exam in the given language (e.g. C1), the difference between the points normally awarded for the higher-level exam and the points normally given for a B2 "complex" language exam will be used as the applicant's language proficiency score. Language exam certificates need not be attached to the application but only language exams recorded in Neptun will be considered. (If an applicant's language exam has not been recorded in the Neptun system yet, he/she can ask his/her coordinator at the Student Affairs and Registrar's Office to record the given exam by submitting the language exam certificate.) If an applicant has no language exam(s), he/she can use his/her certificate(s) of an "advanced level high school leaving exam in a foreign language" (idegen nyelvi emelt szintű érettségi) as a replacement.

Points will only be awarded for “complex” language exams. Written and oral exams of the same level and in the same language are considered “complex” exams. Proficiency exams taken in the mother tongue will not be considered. For applicants with dual citizenship when one of the citizenships is Hungarian, the language exam in “Hungarian as a foreign language” will not be considered, either.

Intermediate, B2-level general “complex” language exam	4 points
Intermediate, B2-level “complex” exams in a specific area of expertise	6 points
Advanced, C1-level general “complex” language exam	8 points
Advanced, C1-level “complex” exams in a specific area of expertise	10 points

II. PROFESSIONAL AND RESEARCH ACTIVITIES

MAXIMUM 30 POINTS

A) ACTIVITIES RELATED TO THE SCIENTIFIC STUDENTS' ASSOCIATIONS (TDK/OTDK):

Individual applicants will receive only one score per paper per research area. If the research presented at the Scientific Student Associations Conference (TDK) qualifies the applicant to participate in the National Competition (OTDK) and the applicant attends the event (i.e. gives a presentation), the points based on the OTDK performance will be added to the points of his/her TDK result. If the applicant has won a 1st-2nd-3rd place or a special prize at the OTDK, no additional points will be awarded for his/her participation alone.

TDK and OTDK participation must be evidenced by submitting a photocopy of one’s certificate of attendance (also called certificate of recognition), while a 1st-2nd-3rd place/special prize must be documented by one’s certificate.

OTDK		TDK	
1st place	13 points	1st place	11 points
2nd place	10 points	2nd place	9 points
3rd place	8 points	3rd place	7 points
special prize	7 points	special prize	4 points
attendance	4 points	attendance	2 points

B) FURTHER PROFESSIONAL ACTIVITIES:

Professional activities carried out at the “colleges for advanced studies” (szakkollégium) (from those listed below)	maximum 8 points
Leadership (management) activity	4 points / semester
Active participation	2 points / semester

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Research organisation activities (from those listed below)	maximum 5 points
Active contribution to the organisation or hosting of an academic/scientific conference (in Hungary, in Hungarian)	3 points
Active contribution to the organisation or hosting of an international academic/scientific conference (in Hungary or abroad, in a foreign language)	5 points
National or international publications, presentations (including those accepted for publication; from those listed below)	maximum 15 points
Publication in a peer-reviewed academic/scientific journal in a foreign language	15 points
Publication in a peer-reviewed academic/scientific journal in Hungarian	13 points
Publication in a non-peer-reviewed academic/scientific journal in a foreign language	8 points
Publication in a non-peer-reviewed academic/scientific journal in Hungarian	6 points
Conference paper published in conference proceedings in a foreign language	5 points
Conference paper published in conference proceedings in Hungarian	4 points
Presentation at a Hungarian academic/scientific conference	4 points
Presentation at an international academic/scientific conference	5 points
Faculty Teaching/Research Assistant (“demonstrátor”)	maximum 10 points
Participation in the administrative activities related to teaching at a particular department	5 points / semester
Research assistance	5 points / semester
Leader/Tutor of a study group (Tankörvezetői pozíció)	2-4 points / semester
Participation and/or prize won in a case study competition	maximum 10 points
Places 1-2-3 in an institutional case study competition	6-5-4 points
Participation in a national case study competition (including online competitions)	3 points
Places 1-2-3 in a national case study competition	9-8-7 points
Participation in an international case study competition (depending on the type, including online competitions)	4 points

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Places 1-2-3 in an international case study competition	10-9-8 points
Places 1-2-3 and special prizes won in other professional competitions for students	maximum 10 points
Special prize won in other institutional professional competitions for students	3 points
Places 1-2-3 won in other institutional professional competitions for students	7-6-5 points
Special prize won in other national professional competitions for students	5 points
Places 1-2-3 won in other national professional competitions for students	9-8-7 points
Special prize won in other international professional competitions for students	6 points
Places 1-2-3 won at other international professional competitions for students	10-9-8 points

Substantiation of the activities/achievements shown above

Substantiation of professional activities carried out at the colleges for advanced studies (szakkollégium) – submit an official document signed by the head of the “szakkollégium” and stamped with the college’s stamp, itemising the activities carried out by the applicant. If the applicant is a member of the college’s management, his/her activity is to be confirmed by the Head of the “szakkollégium” using a stamped and signed document itemising the activities carried out by the applicant.

Active participation in the organisation and hosting of an academic/scientific conference (in Hungary, in Hungarian) – submit an official document issued by the organiser/patron of the conference. In case of student-initiated conferences, an official document issued by the head of the institute/department is to be submitted.

Active participation in the organisation and hosting of an academic/scientific conference (in Hungary or abroad, in a foreign language) – submit a document issued by the organiser/patron of the conference. If the applicant gave a presentation at the conference, the conference programme/publication is also to be attached.

Publications - in case of activities related to online journals and publications (edited volumes, etc.), a photocopy of the title page and the table of contents is required. In case of online articles, the printed version of the whole article has to be submitted. Only articles in academic/scholarly publications will be awarded points, articles promoting academic fields/science in general publications are not awarded points.

In case of hard copy publications, the title page, the table of contents, and the entire article must be submitted. With the help of the documents, one must be able to detect the exact name

of the journal/conference and the issue date. In case of articles not yet published but already accepted for publication, the article, information on the target journal/conference, as well as the certificate issued by the publisher confirming the acceptance of the article for publication must also be submitted. Should any doubt arise, ELTE GTK's Vice-Dean for Educational Affairs will decide on the classification of the journal (peer-reviewed/non-peer-reviewed, academic/scientific journal, or not). If the applicant also a presentation at a given conference, the programme/conference proceedings must also be attached.

Teaching/Research Assistant (demonstrátor) activities – submit an official document issued by the Head of the Department which must contain information on the applicant's activity, the duration of the activity, as well as his/her performance. Points in this category will be awarded if the activities were carried out by the applicant during his/her studies at the Faculty of Economics. To substantiate one's role as a study group leader, a certificate signed and stamped by the President of the Student Union (HÖK) must be submitted.

Participation and prizes won in case study competitions - A photocopy of the certificate must be attached. The Vice-Dean for Educational Affairs of the Faculty of Economics decides for which case study competitions points can be awarded.

Prizes won at other international professional competitions for students – Attach a photocopy of the certificate to the application. The Vice-Dean for Educational Affairs of the Faculty of Economics decides for which competitions points can be awarded.

III. PUBLIC, SPORTS, AND OTHER ACTIVITIES

MAXIMUM 20 POINTS

A) PUBLIC AND OTHER ACTIVITIES):

Student Union (HÖK – Faculty Student Union, EHÖK – University Student Union) membership (from those listed below)	
HÖK general assembly membership (HÖK küldöttgyűlési tag)	1 point / semester
HÖK representative and responsible officer (HÖK referensi és ügyvivői szerepök betöltése)	3 points / semester
Vice-President for a certain area (Alelnök, HÖK elnökségi tag)	5 points / semester
General Vice-President (Elnökhelyettes, HÖK elnökségi tag)	6 points / semester
HÖK President (Elnök)	7 points / semester
EHÖK cabinet member (EHÖK Kabinet tag)	8 points / semester
EHÖK President (Elnök)	9 points / semester

Other public activities (from those listed below)	
Activities related to the Faculty / University magazine	2 points
Other public/cultural activities	0-3 points
ESN Chief Mentor	3 points
ESN Mentor	2 points

Substantiation of the activities shown above:

Student Union membership – Points will be awarded to applicants who are elected members or appointed members or representatives/officers of the Student Union. The activity must be substantiated by a certificate issued by the President of EHÖK or HÖK. The document must describe the applicant’s activity and its duration (including the start and end dates).

Activities related to the Faculty / University magazine – Submit a certificate issued by the Faculty Communications Officer/responsible editor or, in case of a university publication, a certificate issued by the President of EHÖK. Both must include the detailed description of the applicant’s activity and the recommended score.

Other public and cultural activities – Submit a certificate issued by the President of the Faculty Student Union (HÖK) or the University Student Union (EHÖK). The certificate must describe the applicant’s activity, the time and duration of his/her activity, as well as the recommended score within the given range.

ESN chief mentor or mentor – Submit an official document issued by the Faculty Student Union’s (HÖK) Vice-President for International Affairs describing the activity.

B) OUTSTANDING SPORTS ACHIEVEMENT:

Member of the national Olympic Team, places 1-3 in continental and/or world championships	10 points
Member of the national Olympic Team, places 4-6 in continental and/or world championships	9 points
Places 1-3 in a national championship/competition	6 points
Places 4-6 in a national championship/competition	5 points
Places 1-3 in university-level, regional, or county sports competitions or championships	2 points

Substantiation of the activities shown above:

Membership of the national Olympic Team, places 1-3 and 4-6 in continental and/or world championships – Submit a certificate issued by the national sports federation of the relevant sport.

National championship, places 1-3 and 4-6 - Submit a certificate issued by the national sports federation of the sport in question.

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Places 1-3 in university-level, regional, or county sports competitions or championships – Submit a certificate issued by the President of the University Student Union (EHÖK) in case of university-level competitions or championships. In case of national or regional competitions and/or championships, a certificate issued by the national/county sports federation of the sport concerned must be submitted.