

## ENROLMENT SCHEDULE – FEBRUARY 2024

The **spring semester enrolment events** organised by ELTE Faculty of Economics (ELTE GTK) are scheduled for **6 February 2024**.

Day/Time	Tuesday, 6 February
Venue	1088 Budapest, Rákóczi út 7, Building Q, ( <a href="#">access</a> ) Room: Q303 (third floor)
12:30-13:00	Team Building and Enrolment
13:00-13:30	Document info session
13:30-14:30	Welcome (Vice-Dean for International Affairs)
14:30-15:00	Welcome (Student organisations: Student Union, ESN)
15:00-	Campus tour + City tour (by fellow students)

For the best enrolment experience, please **bring along an electronic device** (preferably a **LAPTOP**). WIFI will be provided.

## ORIGINAL DOCUMENTS TO PRESENT DURING ENROLMENT

**Detailed information** regarding the required documents is available on the website, [here](#). The list on the website contains both documents to be presented by ALL students and other documents required of certain groups (Stipendium Hungaricum, self-financed, or Erasmus+/guest students) only. Please follow the instructions carefully.

### Required documents for the enrollment:

- In case of EU citizens: passport **or** photo ID.
- In case of non-EU citizens: passport (and visa, if applicable)
- Students with double citizenship must present both passports.
- If a visa is required to enter Hungary, both the main page of the passport AND the visa page must be photocopied.

**Remember to bring along 1 PHOTOCOPY of the required documents because enrolment without the original documents AND the photocopies is NOT possible.** It is best if you make the copies before your departure because, although there is an independent photocopy place at 5 Rákóczi út (Building R, downstairs), it may not be open when you come.

Other, optional documents:

- Home university's documents, e.g., Certificate of Arrival/Enrolment – if this is their standard procedure. If in doubt, students should ask their home coordinator.
- Any official documents required by the home university/grant provider that ELTE GTK needs to sign.

## IMPORTANT INFORMATION

### Arrival and enrolment by Friday, 1 March, the latest.

If, due to late arrival, you **cannot attend** the above events, you are kindly requested to indicate this in the following [form](#).

## FURTHER INFORMATION

**Course registration:** GTK's Erasmus and guest students must register for their courses themselves by 16 February (16:00). Erasmus students from other faculties, follow your faculty's guidelines regarding class registration. If you have not done so yet, please complete the [ELTE Faculty of Economics Incoming Application Form](#) data sheet.

### Important dates:

- ELTE Academic Calendar: <https://www.elte.hu/en/academic-calendar>
- First day of classes: **Monday, 12 February 2024**. Check your timetable [here](#) or [here](#).

**Important contact information:** <https://gtk.elte.hu/en/contact-us>

- E/G = Erasmus and guest students: [incoming@gtk.elte.hu](mailto:incoming@gtk.elte.hu)

### Further information

- on **visa, travel, accommodation**, etc. is available on the [Faculty website](#) and the various sub-pages of the [University website](#).
- [ELTE Orientation Week](#) 2023/2024 spring (5-9 February 2024) – currently being updated.